



Job Title Conifer Safe Sites Manager
Department Conservation Science
Division Science

Job Description

Main Duties

- Day to day maintenance of the ICCP network of safe sites for the conservation of threatened conifers
- Liaise with ICCP safe site managers and owners to respond to direct queries, arrange site visits, and provide general support as required
- Establish and maintain regular communication with all safe site managers through quarterly newsletters
- Plan and coordinate regional events and workshops to facilitate knowledge exchange and networking opportunities
- Tutor and support RBGE students, and help coordinate their fieldwork
- Train safe site managers, staff, students and volunteers in surveying and maintenance of ex situ conifer conservation collections
- Coordinate GPS mapping of all plants in the ICCP programme
- Coordinate consistent monitoring of ICCP plants
- Support partners to improve biosecurity practices
- Visit ICCP safe sites to advise on site management practices



Person Specification

Skills/Aptitude	Essential	Desirable
Comfortable engaging with a diverse range of stakeholders from landowners and estate gardeners to visitors, students, staff and volunteers	*	
Willing to travel regularly throughout the British Isles and abroad as required	*	
Highly organised and solution focused with strong attention to detail	*	
Ability to communicate clearly and concisely (verbally and written)	*	
Good interpersonal skills and cross-cultural sensitivity	*	
Strong collaboration skills	*	
Presentation and facilitation skills		*
Comfortable being flexible and taking the initiative to adapt to changing circumstances		*
A passion for sharing knowledge/skills and building capacity via workshops and events		*
Familiarity with GPS mapping using IrisBG or similar collections management software		*

Knowledge	Essential	Desirable
Experience managing tree collections in a professional capacity		*
Relevant experience maintaining and standardising plant records data		*
Knowledge of basic tree survey and inspection methods		*
Skilled in conifer identification		*
Knowledge of conifer specific pests and pathogens, including identification and treatment		*
Experience in teaching/training and tutoring adults gained in an educational setting or via citizen science		*
Awareness of best practice in biosecurity practices and measures		*



Professional Qualifications	Essential	Desirable
A valid driving license and the legal right to drive in the UK Undergraduate degree, preferably in a biological science/botany/horticulture/forestry/arboriculture, or equivalent work experience	*	*